



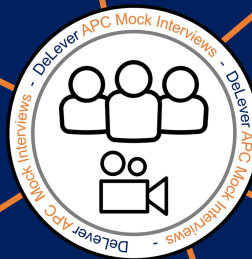
DeLever

Ace your APC with DeLever



Shaping Your APC journey

Professional training and support from DeLever



www.DeLever.com / hello@DeLever.com



DeLever

Ace your APC with DeLever



Welcome to DeLever...

DeLever was established in 2001, by **Jon Lever FRICS**

DeLever's Managing director.

Over the last 25 years, as the leading professional authority on APC training and support, the DeLever brand is synonymous with quality and professionalism and integrity, with a proven track record in all APC Routes and Pathways. DeLever has facilitated thousands of unique APC Journeys and career development success stories from individual candidates to large teams in blue-chip corporates.

DeLever fiercely protects its APC pass rate and is delighted to boast about its extensive cohort of APC expert coaches and an support team second to none.

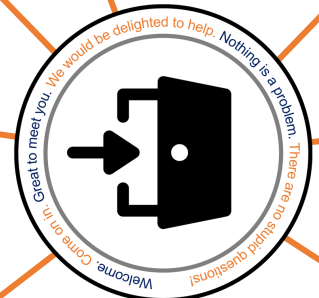
DeLever is proud of a worldwide family of professional chartered surveyors and surveying friends whom it has assisted in their APC journey and successes.

Jon Lever FRICS FInstCPD
Managing Director



DeLever is an industry leader in professional competency-based training, assessment and CPD. Our current focus is on the RICS & SCSl Assessment of Professional Competence (APC) covering the whole process, competency, professional regulation / rules of conduct, ethics and CPD. We pride ourselves in quality, professionalism and over 25 years of APC experience, supporting candidates, supervisors, counsellors and employers, education establishments all over the world. We look forward to supporting you on your APC Journey.

Kind regards *Jon*

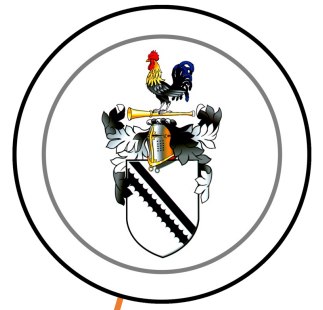




DeLever

Ace your APC with DeLever

Meet the DeLever super-heroes...



Katherine

Manages the financial and back-office systems.



Karen

Manages the support team and keeps an experienced eye on the day to day running of DeLever.



JT

Coordinates the Mocks, Doc Reviews, iSpys, web chat, comms, APC Roadshow. Plus he is an APC process expert.

APC Expert Coaches

DeLever has a team of over 45 APC Expert Coaches all of whom are APC Assessors.



Contact Us



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Why choose DeLever for your APC Journey and CPD?

The answer is simple, we have a unique and specialist skill set and 25+ years of experience through our Managing Director, Jon Lever FRICS, who has hand picked and trained over 45 APC Expert Coaches (ALL APC Assessors) to assist you in our APC and CPD support services.

Who is Jon Lever FRICS FInstCPD?

- Managing Director of DeLever Ltd (22+ years)
- Chartered Quantity Surveyor (28 years)
- 35yrs experience in the industry
- DeLever UK APC Online Training
- APC Programmes for Individuals, Micro, SMEs, Corporates, Blue Chips
- University APC guidance and support programmes
- Competency based assessment guidance and support
- Professional, enthusiastic & motivational speaker
- Training product developer and innovator
- BWA DeLever Middle East APC Training
- SCSi Republic of Ireland APC Training
- SCSi Republic of Ireland APC Assessor Trainer
- RICS UK Licenced APC Assessor Trainer (8,500+ Trained to date)
- RICS UK Licenced Associate Assessor Trainer
- RICS UK APC Assessor Auditor trainer
- Fellow of the Institute of CPD (2005 to present)
- RICS Regulatory Board member (2007 to 2011)
- RICS Ethics Sub-Committee member (2011 to 2012)
- RICS Governing Council member (2015 to 2020)
- RICS Training Advisor East & East Midlands (2001 to 2019)
- SurveYour Podcast co-founder/presenter (2020)
- RICS / SCSi APC Chairman of Assessors (1998 to present) (2500+ Assessments)
- RICS & RICS Matrics event speaker
- Fellow of the Institute of CPD

Jon is always on hand for a chat about your individual or corporate requirements and how best DeLever can assist you in achieving your APC Journey. Jon's unique knowledge and experience of the whole APC process is second to none.

We look forward to chatting with you very soon...

In the last year
280 DeLever trained
APC Candidates
from all APC Routes

Plus, **75**
supervisor &
counsellors

86%
Average
Pass rate*

14,000
visitors have
viewed the
DeLever
website

8,500+
APC
Assessors
have been
trained by Jon

*Including candidates coached by DeLever or just purchasing a one-off service. Average pass rate published by RICS across all pathways is approximately 68%



Summary of our services



The APC Roadshow – A weekly online subscription-based APC event, every Wednesday at 12 noon. A fantastic opportunity engage in APC relevant information and network with other APC candidates. At least 1hr of CPD each week and access to recordings.
www.DeLever.com/apcroadshow



myAPC Diary – Since 2001, DeLever innovation has been saving a good 60% of candidate diary and logbook admin. Jon Lever FRICS has designed and created the myAPC and it is everything he wished he had when he sat his APC! For anyone who wants an easy life!
www.DeLever.com/myapcdiary



APC Masterclasses – A developing portfolio of online recorded Masterclasses, covering the APC process, APC Mandatory competencies and a huge focus on RICS Rules and Ethics updates. Technical Competency Masterclasses are coming soon.
www.DeLever.com/masterclasses



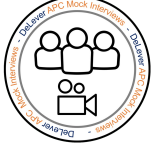
APC Coaching – DeLever Hand picked Industry expert APC Assessors and coaches, on hand to provide candidates as much or little support that you need, across all aspects of the APC. We pride ourself in the quality and professionalism of our expert coaches.
www.DeLever.com/coaching (Book a free 20 minute chat?).



APC Pre-Submission Document Review – Over the last 25 years in excess of 60% of the submission documents received, by Jon/RICS, for final assessment have been poor. At DeLever an APC expert coach can review candidate's documents before they submit.
www.DeLever.com/docreview



APC iSpy Final Assessment Question Finder – Walk into the APC Final Assessment with 60% to 70% awareness of what questions are likely to be asked. A DeLever APC Expert Coach will review a candidate's unique documents and create a list of potential questions.
www.DeLever.com/ispy



APC Mock Interview – Prepare well and do a proper authentic APC mock interview. Just like the real thing. Two expert assessors, pathway specific, a full hour, instant feedback and guidance. All recorded so candidate's can reflect review and better prepare.
www.DeLever.com/mocks



APC Packages – A range of DeLever services bundled into handy packages for any part of the APC process. Packages offer candidate's the opportunity to take advantage of various bulk discounts.
www.DeLever.com/packages



APC Hot Topics – Twice a year Jon Lever FRICS facilitates an online mind mapping exercise to discuss any industry hot topics that those attending the event may have. Created into mind maps and available to purchase. £10 from every sale goes to charity.
www.DeLever.com/hottopics



APC Free Resources – Jon Lever FRICS creates some useful free resources available to all. Sign up on the DeLever members area and get copies of our super resource.
www.DeLever.com/freeresources



DeLever

Ace your APC with DeLever



Individual Training & Support Programmes

We are currently running individual APC Candidate training and support programmes

30+



Contact DeLever and take the opportunity to have a chat with Jon Lever and tap into a wealth of APC experience and know-how. Jon can easily explain the APC Route and develop a training and support programme suited uniquely to **YOU...**



Contact Us

www.DeLever.com / hello@DeLever.com



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APC Roadshow Online

92%
Satisfaction
rating

**Every Wednesday at 12 noon (UK)
Hosted by Jon Lever FRICS**

In March 2020 when the pandemic hit the UK and APC candidates were being furloughed or made redundant, Jon Lever FRICS decided to set up a weekly online opportunity to connect and provide valuable APC support and CPD.

What was initially set up as a temporary service has become a hit and weekly support network. It has a healthy following of keen APC candidates.

What is included the APC Roadshow?

- A community of like-minded people
- Focused on general areas, something for everyone
- Industry leaders advising
- Key APC experts
- Great support network
- All your APC queries answered
- APC hot topic CPD talk every week
- Approx 4 hrs formal CPD each month
- APC Autocue - Where you at!
- APC process explained
- Instant APC Best Practice guidance
- Bite-size and easy to understand
- Passed APC Candidate feedback
- Assessor feedback
- Opportunity to get involved
- Practice your presentation
- Competency write up feedback
- Presentation critique
- Interactive topic learning
- Monthly Competition
- Interesting project case studies
- Latest APC update

The list above is not exhaustive and at each roadshow we pick and choose elements so that no one week is the same.

Also every 10th APC Roadshow is free so why not pop along and see this invaluable resource for yourself?

Subscription options:



£4.98 / month

Attend live **ONLY**
(less than a price of a coffee!)



£9.98 / month

Attend live & get that
months recordings for
30 days



£19.98 / month

Attend live & get all of
the the recordings for
30 days.

140+ hours of Formal CPD
available and growing



*'The APC Roadshows
have proven to be of
huge benefit, this has
given me direction and
is a key element
in my preparations
to become
chartered'*



APC Roadshow



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myAPC Diary Online Free

Register
for your free copy

Turbocharge Your APC!

Save 60% of your APC diary and logbook admin time. That equates to over 100hrs over 2 years! Monitor your progress in real-time and share your progress with your supervisor and counsellor .

The DeLever myAPC Diary is an innovative piece of software designed and create by Jon Lever for over 20 years. You'll not find any other APC recording system like it, anywhere in the world! Including free technical support.

We cannot decide which of the following benefits are the best because we love them all! If we think of any more we'll add them to the list!

- APC Process and management tool
- **Follows RICS APC Candidate guidance**
- Designed and written by an APC expert
- **Accessed through your internet browser**
- Updates your APC progress in an instant
- **Add, amend and reflect your APC recording**
- Complete competency selection 2015 & 2018
- **Opportunity to record multiple competencies**
- Your APC Diary in your timeline for up to 6 years
- **Your whole APC Diary in a single page**
- Automatic Log Book summaries
- **Monitors competency Level 2 and 3 totals**
- Vibrant and colourful progress graph
- **CPD progress summaries**
- Record your Summary of Experience
- **Monitors word counts of each competency**
- Records competency sign-off
- **Full error checking to ensure compliance**
- Supervisor & Counsellor full access & review
- **Robust online server access and connectivity**
- Ability to back up and download recorded data
- **Monthly online live training sessions**
- Regularly Backed up by DeLever

User-friendly

Record your diary, browse your automatic logbook and record your CPD and Summary of experience in it too if you want to.

Visit the myAPC Diary webpage to find out more and watch a simple walk through each section.



1343

myAPC Diary users so far since July 2020

Why not become
user no. 1344?



myAPC Diary



DeLever

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APC Masterclasses

Over 25hrs
CPD

APC process and competency Masterclasses delivered online

DeLever has been providing APC process and competency Masterclasses for over 20 years and now we are able to provide them online for you to stream when you want, at your learning pace, across all platforms.

The content is reviewed and updated regularly as things change and the fact it is online and recorded means you can pause, rewind and listen again.

The Masterclasses cover the following topic areas and our portfolio will be growing into technical competency areas in the future:

APC Process:

- APC Process explained
- How to write your competencies
- APC Case Study
- APC Pre-Submission
- APC Final Assessment
- APC Final Assessment Presentation

APC Mandatory Competencies:

- RICS Rules of Conduct L3
- RICS Professional Obligations
- RICS Ethics
- Client care L2
- Communication and negotiation L2
- Health and safety L2
- Accounting principles and procedures L2
- Business planning L2
- Conflict avoidance, management and dispute resolution procedures L2
- Data management L2
- Diversity, inclusion and teamworking L2
- Inclusive environments L2
- Sustainability L2

In the last year DeLever Masterclass views that we know about!

500+

Rules of Conduct

Mandatory Competencies

APC process

In the last 15 years, since we have been delivering online content, we estimate online views to be well over 5,000



'Jon Lever has really mastered the art of public and webinar speaking and his knowledge of the APC is second to none. I would recommend this service to anyone taking their APC. I will definitely be attending more sessions closer to my assessment'



Masterclasses



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Ace your APC with DeLever



Corporate Training & Support Programmes

Currently facilitating **20+**
large corporate and blue-chip
APC Candidate training and
support programmes

Experts in Surveying
Apprenticeships &
all APC requirements



'If you are a company of whatever size, DeLever can assist you with a full APC training and support programme. Backed up by pathway specific assessors/counsellors and support team second to none! Contact us for a chat...'



Contact Us



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Ace your APC with DeLever



APC Expert coaching

93%
Coached candidate
PASS rate

In the last year
DeLever coached

280+
APC Candidates
from all APC Routes

Since 2001 we have lost count how
many candidates we have supported but
estimate it to be well over 25,000

What is it?

It could be a number of hours of dedicated professional APC coaching with hand-picked APC expert Coaches who are all APC assessors. This is your opportunity to get the best possible one to one support and guidance about any part or all of APC process. All of our coaches, with prior agreement, are willing and able to support candidates with the APC Counsellor role too.

Who is a DeLever APC Coach?

DeLever have over 45 APC Expert coaches, all of whom are hand picked by Jon Lever for their experience, quality and professionalism. They are all up to date APC assessors, because there is not much point being assisted by anyone else when it comes to the APC Final Assessment! It is so important to be guided by the right people who regularly assess APC Candidates for RICS.

Jon Lever has trained over 8500 APC Assessors. Jon has trained all of the DeLever APC Expert Coaches and ensures there are regular updates and training to ensure that a DeLever APC Expert Coach is best in class.

How does Coaching work?

Simple, book a free chat with one of our APC Expert Coaches and if you like what you see and hear you can discuss what you need and we can provide as much or as little coaching for your very own, unique, APC Journey.

Price

Our coaching is charged by the Hour at £150 (£125+VAT).

Why not book a free initial 20 minute chat with Jon Lever to understand what your APC Journey looks like and establish what support DeLever can provide you?



APC Coach tips!

- Read the guides
- Competent counsellor support is KEY to your APC success
- 100% Commitment required throughout your APC Journey



Coaching



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APC Pre-Submission Document Review

ACE your APC

Get your documents checked before submitting them to RICS

For the last 25 years Jon and many of his colleague assessors have experienced over 60% of the final assessment documents to be POOR! Why? You may ask.... Simply put, it is a lack of understanding of the APC process and the importance of the final assessment documentation, and no matter how hard we try and educate candidates and their supervisors and counsellors the trend does not seem to improve.

Your final assessment documentation is so important and you need to ace them to make a really positive impression for your assessment.

DeLever has produced a superb pre-submission document service where candidates can have their documents reviewed in detail and discussed directly, offering valuable improvement tips.

The DeLever pre-submission document process works as follows:

Note, your submission documents need to be at least 95% to 100% complete before embarking upon this process. Clear details on website.

Step 1 - Approximately 4 to 6 weeks prior to the opening of the document submission window, submit your completed final assessment documents to DeLever for review. A DeLever APC Expert Coach from your Pathway will spend an hour remotely reviewing your submission documentation.

Step 2 – The DeLever APC Expert Coach will then convene a suitable date and time to spend time with you live and online to discuss and walk through your submission document in detail, providing advice and guidance for improvements.

We expect to complete the document review process within take 10 to 14 days.

What gets checked in a DeLever document review?

Note: Please see our website for the quality of document we are expecting. We have a 45+ point check list that our APC Expert Coach will go through with you. They will advise you on how best to approach your submission document.

Price

Our document reviews are a one off price of £474 per review (£395+VAT)

3to4 months to write your Case Study

90+hrs APC To write up the competencies

100+hrs Checking and checking again!



From the last 25 years of our experience

over 60%

of the final assessment documents have been POOR..!

(Don't become a statistic!)



Document Review



DeLever

Ace your APC with DeLever



APC iSpy Assessment Question Finder

95%
Satisfaction
rating

Giving APC candidates a 70% head start for their revision programme

A comprehensive report detailing a set of APC Final Assessment questions unique to the candidates submitted documentation.

An opportunity for a brief chat with the DeLever APC Expert Coach if any elements of the report require further explanation.

All quality checked before the report is issued.

The DeLever iSpy service:

Note, candidates must send us the exact copy of the documents they have submitted to RICS. This service is ONLY available to candidates who have already submitted their documentation to RICS for assessment.

Step 1 – As soon as possible after the documents have been submitted to RICS, send an exact copy of the final assessment documents to DeLever for review. A DeLever APC Expert Coach (an active APC Assessor), from the candidate's Pathway, will spend three hours remotely reviewing the submission documentation and creating a unique set of final assessment questions that the APC Expert Coach would consider asking the candidate if they were on their actual assessment panel.

Step 2 – DeLever will provide a report to the candidate based upon the DeLever APC Expert Coaches feedback. The report is quality checked by Jon Lever prior to the report being released to the candidate.

We expect to complete the iSpy process within 10 to 14 days.

What do you get in the report?

An experienced APC Assessor and expert coaches view of all of the APC competency questions they would ask you at the final assessment if they were the one preparing for and assessing you. A huge wealth of experience is provided in these reports and a superb opportunity to make the most of your revision time and ACE your APC.

Price

Our iSpy reports are a one off price of £474 per review (£395+VAT)

On average, per report:

200+ Level 1 questions

150+ Level 2 and 3 questions unique to your submission



Candidates who have used the DeLever APC iSpy service, feedback that on average the reports highlight at least 70% of the questions that came up in their real final assessment. Plus, it is a useful insight into the assessors' focus!



iSpy Report



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APC Mock Interview

*FULL Mock
Just like the real thing*

If you do one thing, do a mock!

We facilitate 100+ mock interviews every year. An important opportunity for you to TEST your readiness in an authentic, friendly and supportive environment.

If there is one thing an APC candidate should do, it is an authentic mock interview with real assessors and just like the real final assessment

What is included in a mock interview?

- We know our mocks will be like the real APC Final Assessment interview because Jon Lever has trained most of the UK assessors!
- Flexible options, on interview time and date
- Pre-mock to explain how the mock works
- A Full one hour online APC interview
- Instant feedback
- Chaired by Jon Lever FRICS or hand picked chairs joined by a Pathway specific Assessor
- 1.5 hrs CPD
- Perfect preparation and perfect revision practice
- Delivered in a professional and friendly environment.
- Recorded and a copy of the recording sent later
- All Delivered online in ZOOM / TEAMS

Price

Our mock interviews are a one off price of £474 per mock interview (£395+VAT)

Note: No one has ever passed a DeLever APC mock interview, there is always room for improvement. The best you can hope to achieve is a 'Borderline Pass', so **please don't be disappointed. Our mocks are all about making sure you pass the real thing on the big day!*

Mock Interview outcomes*:

30%+ Borderline referral
(well done a few tweaks to do)

60%+ Referral
(some significant work still to do but still achievable)

10%+ Serious referral
(Serious concern that you are NOT READY and we will tell you!)

4 Weeks Before your assessment is the best time to do a Mock Interview



'The advice gave me clear direction to where I needed to channel my revision. I felt they gave me confidence, making sure I wasn't missing the easy wins and showed me clearly where I need to improve and be ready for the big day'



Mock Interviews



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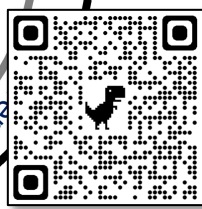
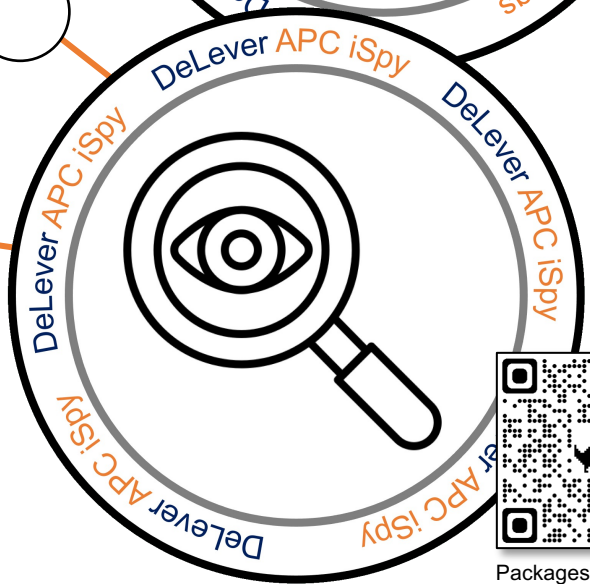
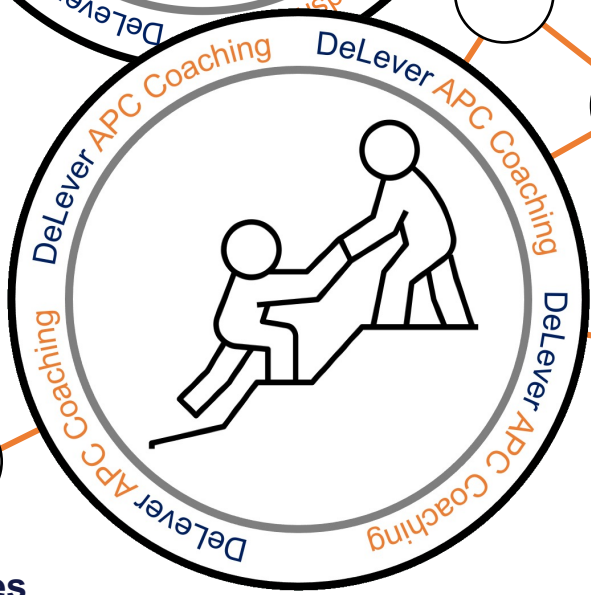
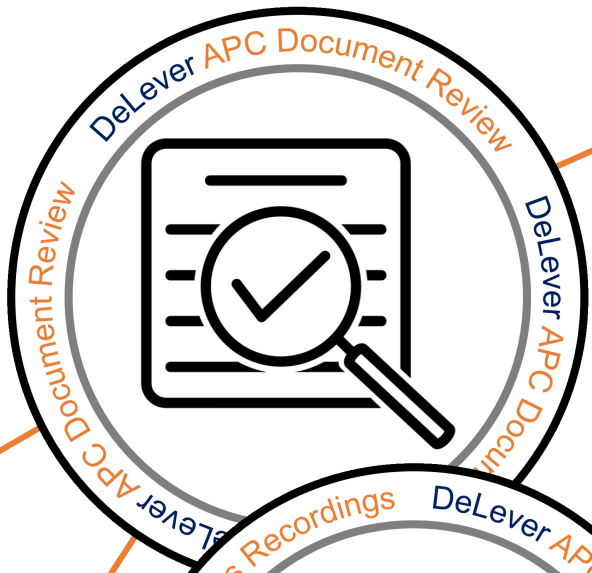
APC Packages

Great bulk buy options available

Need a range of support?

We'll look no further... You can benefit from a range of our superb bundles and early bird prices that will save you £'s

We have packages available in the following products and services



Prices

All available at www.DeLever.com/packages

Packages



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APC Update

Register to receive weekly updates

Are you missing out?

Over **20,000** contacts receive our weekly APC updates...



Simply register on our home page to get APC updates, tips, special offers and much more



DeLever.com

www.DeLever.com / hello@DeLever.com



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Ace your APC with DeLever



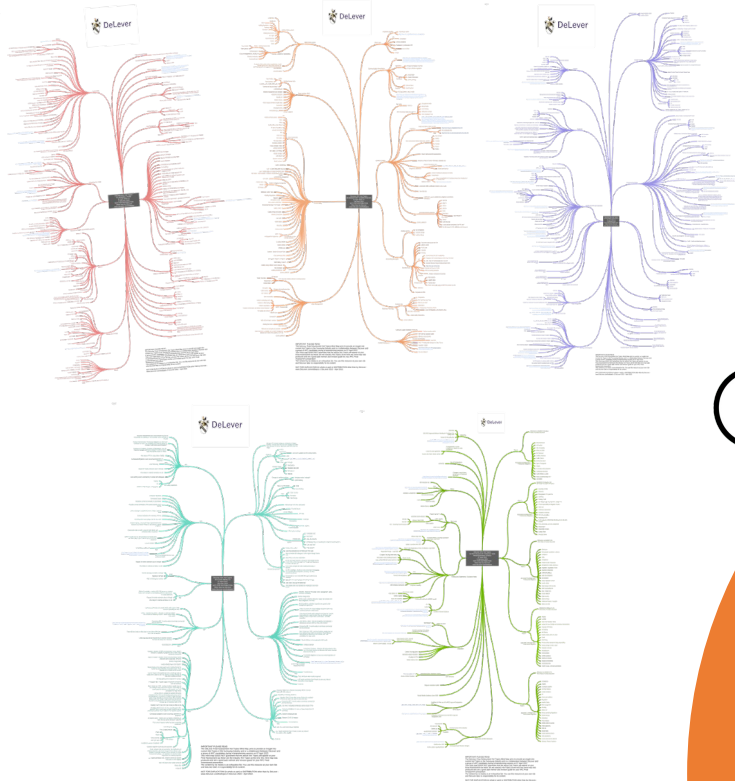
APC Hot Topics

Industry
Hot Topics
Group interaction

**Six mind maps created by Jon Lever
FRICS and a host of APC candidates
every six months...**

There is always something new in our industry and we welcome those who attend our online live event to offer their suggestions of what are their latest Hot Topics. We then create the mind maps and provide them along with the recording as a great revision resource.

- 01 General topics
- 02 RICS topics
- 03 Pathway topics
- 04 Rules and ethics topics
- 05 Mandatory Comp topics



Hot Topic online events:

Apr & Aug Every Year to pick up on the latest industry buzz

1.5hrs Online live walk through with Jon Lever

60 to 80 APC Candidates attend the live events

Recording & PDF's
Available after the event

(30 days access to the recording and a copy of the PDFs. All proceeds go to DeLever charities and local good causes)



'A fantastic opportunity to meet a group of current APC candidates in an online room to learn about and share all the latest Hot Topics they are currently Experiencing'



Hot Topics

Price

Live event is FREE, Recording and PDF's £35
Of which £10 goes to Charity



DeLever

Ace your APC with DeLever



Affiliate Programme

*Get involved
in DeLever's Successes!*

**'Share the joy...'
'Get involved'
'Support your friends
and contacts'**



*'Tell your contacts about
DeLever's fantastic quality
services and benefit from
your efforts'*

*Available on certain
DeLever products.
Rewarding you with
a £5 amazon voucher
for every confirmed sale*



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Free Resources

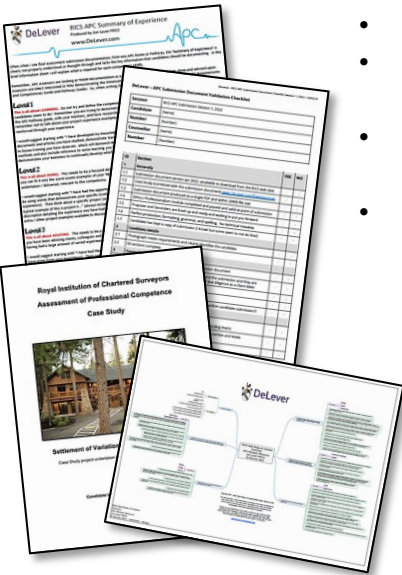
Quality
Free Resources



DeLever provide a number of Free Resources for APC Candidates

The first batch you will find online at www.DeLever.com/freeresources

- Candidate checklist
- Competency writing guidance
- Case Study example
- Rules of conduct mindmap



The SurveYOUR Podcast

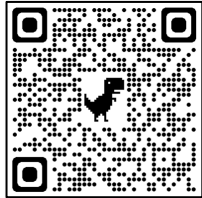
James and Jon discuss many things surveying and quite regularly discuss the APC and their experience of it. www.Survepod.com



APC Roadshow online discussion forum



Ask your APC Questions 24/7 www.DeLever.com/apcroadshow



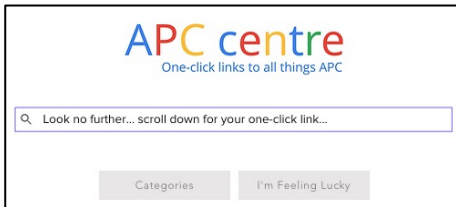
User-friendly

Register for your free copy of your online APC management tool, the myAPC Diary. www.DeLever.com/myapcdiary



APCcentre – One-Click Links

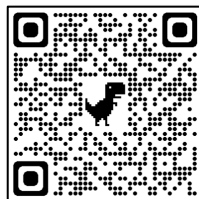
Remove the frustration of finding what you need for your APC... www.DeLever.com/apccentre



Jon Lever's ethos is always to use the **GREAT FREE** resources before you spend your valuable resources on paid services. That is why DeLever always provide good quality support and advice!

APC Roadshow Lite

Key important topics such as APC Submission, referral and presentation tips. Recordings available: www.DeLever.com/apcroadshowlite



Price
£FREE



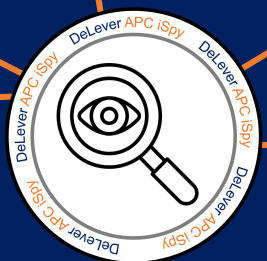
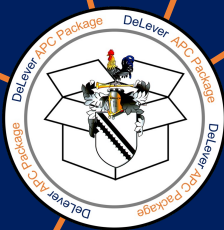
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Contact us for a chat...

Let us help you with your individual or corporate APC training and support programme...



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